

Handling of Personal Information of Registrants for the Asia Smart City Conference Webinar

Handling of Personal Information

The organizer of the Asia Smart City Conference (ASCC) Webinar and contractors of ASCC (PwC Advisory LLC and Stage Inc.) recognize the importance of personal information and the seriousness of their responsibility to protect privacy and will comply with laws and regulations regarding personal information and other standards and will strive to protect personal information based on the followings.

Acquisition of Personal Information

When acquiring personal information, we will make every effort to clarify the purpose of use in advance and acquire personal information through legal and fair manners.

Purpose of Use of Personal Information

The purposes of acquiring and using personal information are as follows. It will be used within the scope of reasonable relevance for the necessary work.

- To collect conference participants' registration information
- To receive participants on the day of the conference
- To prepare materials for the report
- To response to inquiries
- For other purposes necessary for the operation of the conference

Handling of Personal Information Collected by the Conference Organizer and Contractors of ASCC

- The registered information might be shared among the conference organizer, contractors of ASCC, and webinar speakers in preparation for the conference, operation on the day of the conference, and preparation of the post conference report.
- The collected data might be used for invitation to the conference from next year onwards.

Voluntariness of Providing Personal Information

It is optional whether to provide personal information when you register. However, if you do not provide the necessary personal information according to our purpose of use, we may not be able to provide the service from the conference organizer or respond to your inquiries appropriately.

Provision of Personal Information to Third Parties

We will not provide your personal information to any third parties except in the cases listed below:

- When the acquired personal information is outsourced to a contractor. In this case, a memorandum on personal information will be concluded with the contractor, and appropriate supervision will be conducted. The use of the personal information will be minimized under the control of the conference organizer. Personal information provided to contractors will be used only for "Purpose of Use of Personal Information". The use of personal information for any other purposes will only be possible with a separate approval.
- When required by laws and regulations.
- When it is necessary for the protection of life, body, or property, or for the improvement of public health, and it is difficult to obtain the consent of the person concerned.
- When it is necessary to cooperate with the investigation by the national or local governments and obtaining the consent of the person concerned is likely to hinder the execution of such investigations.

Safety Management Measures for Personal Information

The conference organizer and contractors of ASCC take reasonable security measures and corrective or preventive measures against risks such as unauthorized access to personal information, loss, destruction, falsification, and leakage of personal information.

Compliance with Laws and Regulations and Revision of This Policy

The conference organizer and contractors of ASCC will comply with applicable laws, regulations, and other rules regarding personal information in their possessions, and will review and improve this policy as necessary.

Disclosure of Personal Information and Response to Complaints and Consultations

We will immediately respond to inquiries regarding the disclosure, correction, or suspension of use of personal information provided to us within the scope of laws and regulations.

Contact Information

Secretariat of the 10th Asia Smart City Conference (Stage Inc.)

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